

DEEN DAYAL UPADHYAYA COLLEGE

(University of Delhi)


Sector-3, Dwarka, New Delhi-110078

MINUTES OF 162nd MEETING OF THE GOVERNING BODY

The 162nd meeting of the Governing Body was held on 30.12.2025 at 3.00 p.m. in the College Premises/Online through google meet. The following were present:


- | | | |
|----|--|-----------|
| 1. | Prof. Anil Kumar, University Representative – Chairman | - Online |
| 2. | Prof. Subhash Anand, University Representative – Treasurer | - Online |
| 3. | Prof. Ashutosh Trivedi, Member | - Online |
| 4. | Prof. Hem Chand Jain, Principal and Member Secretary | - College |
| 5. | Dr. Krishna Kumar Jha, Teacher's Representative | - College |
| 6. | Dr. Anju Agrawal, Teacher's Representative | - College |
| 7. | Shri Rajesh Kumar -Special Invitee
(Representative of staff, other than teachers) | - College |

The meeting started with College Kulgeet.

- 1) **Obituary:** At the outset the Governing Body mourned the sad demise of Prof. Girish Chandra Maheshwari, Member, and observed two-minute silence and prayed to the Almighty to give peace to the departed soul. The Governing Body also placed on record the outstanding services rendered by him as member of the Governing Body.
- 2) **Appreciation of Outgoing Member:** The Governing Body placed on record the outstanding services rendered by the outgoing Members, Dr. Anubha Mukherji Sen, Associate Professor (Teacher's Representative); Dr. Renu Solanki, Associate Professor (Teacher's Representative); and Mr. Mukesh Kumar, Department of Computer Science, Special Invitee (Representative of Staff other than teachers).
- 3) **Welcome of New Member:** The Member Secretary welcomed once again Prof. Anil Kumar, Professor, Department of Commerce, University of Delhi and also CEO, University of Delhi Foundation on his re-nomination as University Representative. The Member Secretary also welcomed Dr. Krishna Kumar Jha, Associate Professor, Department of Chemistry, and Prof. Anju Agrawal, Professor, Department of Physics, on their nomination as Member, Governing Body as Teacher's Representatives; Shri Rajesh Kumar, Assistant and Caretaker, on his nomination as Special Invitee in the Governing Body as Representative of Staff other than teachers. 
- 4) **Election of Chairman:** The house unanimously re-elected Prof. Anil Kumar as Chairman of the College Governing Body on his re-nomination as University Representative. The Members congratulated Prof. Anil Kumar on his re-election as Chairman of the College Governing Body. Thereafter, Prof. Anil Kumar thanked all the members and re-assumed the Charge of the Chairman.


The Agenda items were taken *ad seriatim*:

5) Confirmation of Minutes:





- a) The Minutes of the 161st Meeting of the Governing Body held on 24.10.2025 was confirmed. 
- b) Appropriate actions taken wherever required were reported.


INSTITUTIONAL ITEMS: PART-A

6) Emergency Actions of the Chairman: The following actions taken by the Chairman under his emergency powers were reported, recorded and confirmed:







- i. Confidential
- ii. Confidential
- iii. In re-constituting leave advisory committee consisting of the following: 
 - 1. Prof. Subhash Anand, Treasurer : Chairperson
 - 2. Prof. Hem Chand Jain, Principal : Convenor
 - 3. Dr. Krishna Kumar Jha : Teachers' Representative
 - 4. Prof. Anju Agrawal : Teachers' Representative


7) Principal's Actions: The following actions taken by the Principal were reported, recorded and confirmed:

- i. Confidential
- ii. In awarding contract of hiring Buses to M/s Vivek Travel Pvt. Ltd. by following all codal formalities through GEM Contract No. 511687751368222 dated 13.10.2025 amounting to Rs. 23,40,000/- for a period w.e.f. 14.10.2025 to 13.10.2026. 
- iii. In extending the contract of Mr. Ankur Dhir, to run the photocopy shop w.e.f. 15.11.2025 to 30.11.2025 on existing terms and conditions. 
- iv. In permitting Prof. Yogieta S Mehra, Professor in Management Studies to resume her duties on 13.11.2025, consequent upon her premature repatriation vide letter No. Admn-12011/1/2024/-CERC dated 12.11.2025 by Central Electricity Regulatory Commission where she was on deputation for a period of three years w.e.f. 27.03.2024. (Ref. GB Res. No. 2(ii) dated 28.03.2024). 
- v. In terminating appointment of Ms. Rashmi, as Guest Faculty in Management Studies as the teacher on leave resumed her duties. 

- vi. In appointing the following Assistant Professors on ad-hoc basis @ Rs. 57,700/- i.e. the minimum Basic Pay of Pay Level 10 of Pay Matrix for teachers plus usual allowances thereon, w.e.f. the date of joining mentioned against each for the period upto 23.03.2026: 


S.No.	Name	Department	Category	Date of Joining
1.	Dr. Sandeep Kumar	Botany	SC	29.11.2025 (F/N)
2.	Ms. Deepti Gupta	Commerce	UR	29.11.2025 (F/N)
3.	Dr. Meghna Aggarwal	Commerce	UR	29.11.2025 (F/N)
4.	Mr. Deepak Mittal	Computer Science	UR	29.11.2025 (F/N)
5.	Mr. Sanjeet Kumar	Computer Science	OBC	29.11.2025 (F/N)
6.	Ms. Neha	Electronics	UR	29.11.2025 (F/N)
7.	Mr. Naveen Kumar	Electronics	SC	29.11.2025 (F/N)
8.	Mr. Ajit Singh	Electronics	OBC	29.11.2025 (F/N)
9.	Dr. Vandana Sharma	EVS	UR	29.11.2025 (F/N)
10.	Dr. Rashmi Gupta	Mathematics	UR	29.11.2025 (F/N)
11.	Mr. Tarachand Prajapati	Mathematics	OBC	29.11.2025(F/N)

- vii. In awarding the contract of running Photocopy shop to Mr. Ankur Dhir through GeM by following all codal formalities of bidding (Contract No. GEMC-511687718037416 dated 21.11.2025) for a period of 1827 days starting with 01.12.2025 to 01.12.2030 at a Total License Fee (for contracted Period) of Rs. 1,41,600/- Plus Electricity Charge on actual basis. 
- viii. In awarding the contract of running Milk Booth to M/s Sere India Private Limited through GeM by following all codal formalities of bidding (Contract No. GEMC-511687722237546 dated 21.11.2025) for a period of 1827 days starting from 01.12.2025 to 01.12.2030 at a Total Amount (License Fee and Water Charges) of Rs.4,20,233/- (for Contracted Period) Plus Electricity Charge on actual basis  .
- ix. In awarding the contract of running Coffee Booth to Ms Mahakaleshwar Food and Beverage Solutions through GeM by following all codal formalities of bidding (Contract No. GEMC-511687715843718 dated 21.11.2025) for a period of 1827 days starting from 01.12.2025 to 01.12.2030 at a Total Amount (License Fee and Water Charges) of Rs. 3,50,000/- (for Contracted Period) Plus Electricity Charge on actual basis. 
- x. In extending the Annual Maintenance Contract awarded to M/s Indocon Micro Engineers Ltd. for maintenance of College Website, Online Internal Assessment Software and Office automation software, w.e.f. 01.06.2025 to 31.05.2026 on existing terms and conditions. 
- xi. In extending the contract of M/s Miraz Securitas Ltd. for providing Sanitation (Housekeeping) Services for the period w.e.f. 19.12.2025 to 31.12.2025 on existing terms and conditions as the award of new contract on GeM may take some more time. 
- xii. In extending the contract of M/s Miraz Securitas Ltd. for providing Security Services for the period w.e.f. 19.12.2025 to 31.12.2025 on existing terms and conditions as the award of new contract on GeM may take some more time. 


xiii. In extending the contract of M/s PRA Telehealth Pvt. Ltd. (TalktoAngel) for providing Counselling Services to the students and staff for a period of six months beyond. 10.12.2025 on existing terms and conditions. 

xiv. In accepting the resignation of following Guest Faculty members appointed for the Academic Session 2025-26: 


S.No	Name of the Guest Faculty	Department/Subject	Date of Resignation
1.	Ms. Geeta	Mathematics	11.12.2025
2.	Dr. Preety Sharma	Economics	17.12.2025
3.	Mr. Mohit Saini	Commerce	22.12.2025
4.	Ms. Ekta Kumari	Commerce	24.12.2025
5.	Dr. Ruchika Gupta	Chemistry	29.12.2025

xv. In appointing the following non-teaching staff members on contractual basis at Minimum Basic Pay of Pay Level for each category of posts plus Dearness Allowance thereon at applicable rates with effect from 05.12.2025 (F/N) for the period upto 03.06.2026: 


Sr.No.	Name	Designation	Salary Head
1.	Ms. Deepa	Staff Nurse	Medical Facilities (CSWF A/c)
2.	Ms. Renu	Multi-Tasking Staff	Misc. Head (CSWF A/c)
3.	Mr. Yogesh Kumar	Multi-Tasking Staff	Campus Maintenance Fund (CDF A/c)

- xvi. In appointing the following non-teaching staff members on contractual basis at Minimum Basic Pay of Pay Level for each category of posts plus Dearness Allowance thereon at applicable rates with effect from 05.12.2025 (F/N) for the period upto 03.06.2026: 


Sr. No.	Name	Designation	Posted at Lab./ Deptt./Lib./Centre
1.	Mr. Satish Kumar Sah	Section Officer	Accounts
2.	Mr. Sandeep Bhardwaj	S.T.A. (Computer)	Computer Centre
3.	Mr. Hari Om Sharma	S.T.A. (Computer)	Computer Centre
4.	Mr. Upendra Singh	S.T.A. (Computer)	Computer Science
5.	Mr. Sachin Kumar	Jr. Assistant	Accounts Section
6.	Mr. Sagar	Jr. Assistant	Admin. Office
7.	Mr. Gaurava Vashishth	Comp. Lab. Attendant	Computer Centre
8.	Mr. Parveen Kumar	Comp. Lab. Attendant	Computer Centre
9.	Mr. Amit Kumar	Comp. Lab. Attendant	Computer Centre
10.	Mr. Budh Ram	Comp. Lab. Attendant	Business Studies
11.	Mr. Nitin Kumar	Comp. Lab. Attendant	Business Studies
12.	Mr. Lalit Giri	Laboratory Attendant	Botany
13.	Mr. Gurdas	Laboratory Attendant	Chemistry
14.	Ms. Sunita Vishwakarma	Laboratory Attendant	Chemistry
15.	Mr. Thakur Adhikari	Laboratory Attendant	Chemistry
16.	Mr. Upender Shah	Laboratory Attendant	Chemistry
17.	Mr. Bhuwan Chander	Laboratory Attendant	Electronics
18.	Mr. Pankaj Kanwal	Laboratory Attendant	Physics
19.	Ms. Shabnam	Laboratory Attendant	Physics
20.	Mr. Motilal Hembram	Laboratory Attendant	Physics
21.	Mr. Amit Kumar	Laboratory Attendant	Research Centre
22.	Mr. Daya Kishan Khulbe	Laboratory Attendant	Zoology
23.	Mr. Saurabh Saxena	Laboratory Attendant	Administration
24.	Mr. Nagender Pal	Laboratory Attendant	Zoology
25.	Mr. Vidya Sagar	Library Attendant	Library
26.	Mr. Nitish Mittal	Library Attendant	Library
27.	Mr. Harendra Kumar	Multi-Tasking Staff	Administration
28.	Mr. Bharat Chhabra	Multi-Tasking Staff	Administration
29.	Mr. Durga Prasad	Multi-Tasking Staff -Mali	Horticulture
30.	Mr. Vikram Kumar	Multi-Tasking Staff -Mali	Horticulture
31.	Mr. Pawan Kumar	Multi-Tasking Staff -Mali	Horticulture
32.	Mr. Vinod Kumar Yadav	Multi-Tasking Staff -Mali	Horticulture

xvii. In extending the term of Internal Complaint Committee under University Grants Commission (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Education Institutions) Regulations 2015 for a period of six months beyond 31.12.2025. 


xviii. Confidential

8) **Fixation of Pay on Promotion to Professor:** The fixation of pay in the Academic Pay Level 14 in respect of following faculty members, on their promotion from Associate Professor to Professor, as approved by University of Delhi vide letter No. mentioned against each was reported, and recorded: 




S. No.	Name	Designation/ Subject	Date of Promotion	Fixation of Pay on promotion	University approval letter No.
1.	Prof. Deepak Sehgal	Commerce	01.04.2022	Rs. 1,93,800/- (Level-14, Cell-11 w.e.f. 01.04.2022 to 30.06.2022)	CS-I/(111)/Pay Fix./ Promotion/ DDUC /2025/2047 dated 03.12.2025
				Rs. 2,05,600/- (Level-14, Cell No. 13 w.e.f. 01.07.2022)	
2.	Prof. Sunil Kumar	Commerce	01.07.2022	Rs. 1,53,000/- (Level-14, Cell-3)	CS-I/(111)/Pay Fix./ Promotion/ DDUC /2025/1831 dated 21.11.2025
3.	Prof. Rakesh Kumar	Management Studies	30.04.2024	Rs. 1,44,200/- (Level-14, Cell-1 w.e.f. 30.04.2024 to 31.12.2024)	CS-I/(111)/Pay Fix./ Promotion/ DDUC /2025/1830 dated 21.11.2025
				Rs. 1,53,000/-/- (Level-14, Cell No. 3 w.e.f. 01.01.2025)	
4.	Prof. Rajkumari S Devi	Botany	09.07.2024	Rs. 1,44,200/- (Level-14, Cell-1 w.e.f. 09.07.2024 to 30.06.2025)	CS-I/(111)/Pay Fix./ Promotion/ DDUC /2025/2046 dated 03.12.2025
				Rs. 1,53,000/-/- (Level-14, Cell No. 3 w.e.f. 01.07.2025)	


9) **Promotion of Librarian from Academic Pay Level 13A to Academic Pay Level 14:** The recommendations of duly constituted Selection Committee for promotion of Librarian from Academic Pay Level 13A to Academic Pay Level 14 under CAS 2018 as per details given below were reported, recorded and approved: 


S. No.	Name	Department/ Subject	Date of Selection Committee Meeting	Proposed date of eligibility
1.	Dr. Abhijeet Sinha	Librarian	06.12.2025	12.11.2018

- 10) **Promotion of Assistant Professor to Associate Professor:** The recommendations of duly constituted Selection Committee for promotion of following Assistant Professor (Academic Pay Level 12) to Associate Professor (Academic Pay Level 13A) were reported, recorded and approved: 




S. No.	Name	Department/ Subject	Date of Selection Committee Meeting	Proposed date of eligibility
1.	Dr. Sudhir Verma	Zoology	06.12.2025	23.07.2025



- 11) **Approval of Research Projects:** The recommendation of Experts and Research Committee regarding Sanction of Research proposal titled "Investigation of Atomic Processes for Highly Charged Ions via Electron and Photon Probes" with an estimated cost of Rs. 7,00,000/-, submitted by Prof. Avnindra Kumar Singh, Department of Physics was placed before the Governing Body. After due deliberations the Governing Body resolved to accept the recommendation of the experts and Research Committee and sanctioned a sum of Rs. 7,00,000/- out of the Research Endowment Fund (College Students Welfare Fund A/c). 
- 12) **Sanction of Funds for Botany Laboratory Equipments:** The recommendation dated 10.10.2025 of committee constituted vide resolution No. 23 in 158th meeting of Governing Body on 30.05.2025 for purchase of Botany Laboratory Equipment as per NEP-UGFC amounting to Rs. 21,96,000/- was considered. After due deliberations the Governing Body resolved to approve the same and sanctioned a sum of Rs. 21,96,000/- out of Capital Reserve of Students Security A/c. 
- 13) **Request for *Ex-Post-Facto* Approval of Expenditure by PWD Electrical:** The request of PWD for release of Rs. 2,18,39,968/- against the agreement No. 07/EE(E)/PWD EMD South-West/2023-24 towards ARMO EI. Compound Lights, Water Supply Pumps, Fire-Fighting System, Fire Alarm and PA System, Sub Station and DG Sets, Water Softening Plant, STP at DDU College, Dwarka, New Delhi was considered. It was noted that the college submitted the Preliminary Estimates conveyed by PWD Electrical to the Directorate of Higher Education, Government of NCT of Delhi for Administrative Approval and Expenditure Sanction as per GB Resolution No.2(a) and 2(b) dated 17.07.2023 Letter No. DDUC/DHE/2023/744 and 745 Dated 19.07.2023. However, the college did not receive Administrative Approval and Expenditure Sanction from DHE. As these services (ARMO EI. Compound Lights, Water Supply Pumps, Fire-Fighting System, Fire Alarm and PA System, Sub Station and DG Sets, Water Softening Plant, STP) were essential for running of the college the PWD continued to provide these services to college. Therefore, the Governing Body resolved to request the DHE to consider the demand of PWD to release of Rs. 2,18,39,968/- against the agreement No. 07/EE(E)/PWD EMD South West/2023-24 on merit of the case and give an ex-post facto approval for the same and release funds to them. 






- 14) **Procurement of Two UV-Vis Spectrophotometer and a Weighing Balance:** The recommendation dated 16.12.2025 of Research Committee regarding procurement of two UV-Vis Spectrophotometer and a weighing balance at an estimated cost of Rs. 13,00,000/- to be used for interdisciplinary research work under Department of Zoology, Botany, Chemistry & Electronics was considered. After due deliberations the Governing Body resolved to approve the same and sanctioned a sum of Rs. 13,00,000/- out of Capital Reserve of Students Security A/c. 
- 15) **Revision of Fee:** The following revision of fee of students w.e.f. Academic Year 2026-27 were placed before the Governing Body:

- i. The recommendation of Fee Revision Committee constituted as per GB Resolution No. 20 dated 30.05.2025 for revision of fee were considered and approved as per details given below: - 


S. No.	Head of Fees	Existing Fee	Revised Fee	Remarks
1.	Co-Curricular and Extra-Curricular Activities	1,500/-	2,500/-	For 1 st /2 nd /3 rd /4 th year students w.e.f. Academic year 2026-27
2.	ICT Infrastructure Development Fund	2,000/-	3,000/-	For students taking admission w.e.f. Academic year 2026-27
3.	Campus Maintenance and Development Fund	6,000/-	9,000/-	For students taking admission w.e.f. Academic year 2026-27


- ii. The recommendation of Research Committee of College to charge Rs. 5,000/- in annual fee from 4th year students of all science courses and to charge Rs. 3,000/- in annual fee from 4th year students of B.A., B.A. Hons. English, BMS and B. Com. Hons. to facilitate smooth preparation and evaluation of dissertation and academic project during semester VII and VIII w.e.f. academic year 2026-27 was considered and approved. 
- 16) **The College Development Plan:** The following College Development Plan was placed before the Governing Body (Ref.: GB Resolution No. 10 Dated 24.10.2025)
- i. The recommendation of Staff Council meeting dated 19.12.2025 regarding Increase of Intake Capacity of existing courses by 318 students (**Appendix-1**) was considered and approved subject to necessary approval of increase in intake capacity and Teaching and Non-Teaching posts, as per 16(iii) below, by the University of Delhi and DHE, Government of NCT of Delhi. 
- ii. The recommendation of Staff Council meeting dated 19.12.2025 regarding introduction of 5 New Courses with intake capacity of 60 students each (**Appendix-2**) was considered and approved subject to necessary approval of introduction of New Courses and Teaching and Non-Teaching posts, as per 16(iii) below, by the University of Delhi and DHE, Government of NCT of Delhi. 

- iii. The Recommendation of Workload Assessment Committee meeting dated 23.12.2025 regarding requirements of following teaching and non-teaching staff and Laboratories after introduction of new courses and increase of Intake Capacities of existing courses were considered and approved subject to approval by the competent authorities: 
 - a. **Teaching** - One Post (Existing) of Principal and 208 Posts (Existing-124 and New-84) of Assistant Professor (**Appendix-3**)
 - b. **Non-Teaching Staff** – 162 posts (Existing-76 and New-86) of Non-Teaching staff; 30 Posts (Existing – 25 and New-5) of Security staff (on outsource basis) at an approx. cost of Rs.1.25 Crore; Outsourcing of sanitation services on area basis with 28 Sanitation staff at an approx. cost of Rs.1.1 Crore; outsourcing of Horticulture services with 4 horticulture staff at an approx. cost of Rs.15 Lakhs; and 6 Non-teaching hostel staff on self-finance basis (**Appendix-4**)
 - c. Laboratories (Including Equipments) - Setting-up of 4 New Computer Laboratories at a cost of Rs. 3 Crores and 2 New Mass-Media Laboratories at a cost of Rs. 2 Crore from own sources i.e. College Development Fund. (**Appendix-5**)
 - iv. On the recommendation of Prof. Subhash Anand, it was also resolved to add B. A. (Hons.) Geography with an intake of 60 students. Prof. Subhash Anand was requested to provide details of requirement of Teaching and Non-Teaching staff and Laboratory to run this course smoothly.
- 17) Starting a Section 8 Company:** The Member Secretary reported that the Mushroom Laboratory inaugurated by Hon'ble Chief Minister on 26.09.2025, has started yielding its output. The Governing Body appreciated the efforts of TIC Botany and its entire team managing this project. Further, the output of this lab be sold in the market at competitive rates and revenue so generated be deposited in a new account named “DDU College: Projects” opened with the HDFC Bank to be jointly operated by Principal and the Treasurer/Bursar. The revenue of this project may be used for meeting the expenditure of this project and/or development of laboratories. Further, the Chairman, Governing Body proposed that in order to promote entrepreneurship, manufacturing, growing agriculture products, trading, marketing and raising Endowment Funds for the college, a Section 8 Company in the name of “DDU College Foundation” be started. After due deliberations, the Governing Body approve setting up of a Section 8 Company in principle and authorised the Principal to take all the necessary actions in this regard.
- 18) Recommendation of Leave Advisory Committee:** The following recommendations of Leave Advisory Committee Meeting dated 24.12.2025 regarding CCL of Dr. Renu Solanki and Sabbatical Leave of Dr. Abha Wadhwa were placed and accepted: 
- i. “The Committee considered the request dated 10.11.2025 received from Dr. Renu Solanki, Associate Professor in Zoology for grant of Child Care Leave, for a period w.e.f. 05.01.2026 to 06.10.2026 (275 days) to look after her son and approved the same with full salary.
 - ii. The Committee considered the request dated 21.11.2025 of Dr. Abha Wadhwa, Associate Professor in Commerce for grant of Sabbatical Leave and the same was deferred.”

- 19) **Award of Contract of Security Services:** The award of contract for providing Security services in the College to M/s Miraz Securitas Pvt. Ltd. after following codal formalities on GeM Contract No. GEMC-511687703117216 dated 26.12.2025, w.e.f. 01.01.2026 for a period of 2 years (extendable for another six months on satisfactory performance) at the Total Cost (Two Years) of Rs.2,07,73,156.64 (All inclusive) on the recommendation of the committee constituted for hiring of outsource services was considered and approved. 
- 20) **Award of Contract of Sanitation (Housekeeping) Services:** The Award of contract for providing Sanitation (Housekeeping) services in the College to M/s Miraz Securitas Pvt. Ltd. after following codal formalities on GeM Contract No. GEMC-511687719669596 dated 26.12.2025, w.e.f. 01.01.2026 for a period of 2 years (extendable for another six months on satisfactory performance) at the Total Cost (Two Years) of Rs. 2,00,33746.88 (All inclusive) on the recommendation of the committee constituted for hiring of outsource services was considered and approved. 
- 21) **Disposal of Case No. WP(C) 6665/2020, WP (C) 8536/2020 and Cont.CSC (C) 772/2024:** The disposal of case No. WP(C) 6665/2020 - Anurag Mishra Vs Deen Dayal Upadhyaya College, WP (C) 8536/2020 - Social Democratic Teachers Front Vs GNCT of Delhi, Cont.CSC (C) 772/2024 - Dr. Jayini Adhyapak Vs Ms. Atishi, vide Hon'ble High Court Order dated 04.12.2025 in view of statement of Secretary Higher Education, GNCT of Delhi that the medical reimbursements, LTC, Children Education Allowance, dues after implementation of 7th Pay Commission and retiral benefits shall be released to the colleges on or before 15.03.2026 was reported and recorded. It is further stated that the arrears of salary, promotional benefits and the amount dues under the other heads shall be released to the colleges on or before 15.04.2026. The Governing Body appreciated the positive efforts of Government of NCT of Delhi in resolving this long pending demand of the college. 
- 22) Confidential 
- 23) **Best Non-Teaching Staff Award 2024-25:** The recommendation of Best Non-Teaching Staff Award Committee (2024-25) dated 24.12.2025 regarding award of Best Non-Teaching staff to Mr. Sunil Gupta was considered and approved. 

HOSTEL ITEMS: PART-B




- 24) **Principal's Actions:** The following actions taken by the Principal were reported, recorded and confirmed:
- i. In appointing the following staff on contractual basis for the Girls' Hostel at Minimum Basic Pay of Pay Level for each category of posts plus Dearness Allowance thereon at applicable rates w.e.f. 06.12.2025 up to 04.06.2026. 
 1. Ms. Ekta Sinha as Manager (Pay Level 4)
 2. Ms. Kanika Kakkar as Junior Assistant (Pay Level 2)

- ii. In appointing the following staff on contractual basis for the Boys' Hostel at Minimum Basic Pay of Pay Level for each category of posts plus Dearness Allowance thereon at applicable rates w.e.f. 06.12.2025 up to 04.06.2026. 

1. Ms. Usha Verma as Junior Assistant (Pay Level 2)
2. Mr. Devender Pratap Singh as MTS (Pay Level 1)

Any other matter with the permission of Chair:

INSTITUTIONAL ITEMS: PART-A

- 25) **Best Teacher Award 2024-25:** The recommendation of Best Teacher Award Committee (2024-25) dated 26.12.2025 regarding award of Best Teacher to Dr. Sangeeta Talwar was considered and approved. 
- 26) **Preliminary Estimate from PWD Electrical:** The Preliminary Estimate of Rs. 5,09,841/- from the Office of the Executive Engineer (E), PWD EMD (South-West) NCT (Delhi Govt.) Brar Square, Delhi Cantt. New Delhi-110010, regarding Shifting of CCTV system installed outside the Principal Room to CCTV Control Room Basement at DDU College, Dwarka, New Delhi was considered. After Due deliberations resolved to approve the estimate and sanctioned a sum of Rs. 5,09,841/- from Campus Development Fund (CDF A/c). 
- 27) Confidential 
- 28) Confidential
- 29) **Change in Expert:** Reference Resolution No. 24 dated 30.05.2025 wherein two Professors (Prof. Binay Kumar Singh and Prof. Shyama Rath) from Department of Physics, University of Delhi, were nominated as experts to evaluate the proposal for the purchase of Laboratory Equipments (Department of Physics) in the light of UGCF of NEP 2022. As Prof. Shyama Rath is unavailable due to unavoidable reasons, Prof. Ajit Mahapatra be nominated as subject expert in her place.
- 30) **Appointment of One MTS on Outsourced Basis:** A post of MTS has fallen vacant on account of retirement of Mr. Jalaluddin on 31.10.2025. Therefore, it was resolved to fill the post of MTS on outsource basis.

The Meeting ended with a vote of thanks to the Chair.

S/d
Prof. Hem Chand Jain
Principal & Member Secretary

S/d
Prof. Anil Kumar
Chairman, Governing Body

Appendix-1

Increase in Intake Capacity of Existing Courses					
S. No.	Name of Course	Present Sanctioned Intake Capacity 2025-26	Proposed Intake Capacity w.e.f. 2026-27	Proposed Increase in Intake Capacity	Number of Sections
1.	B. A. (H) English	40	60	20	1
2.	B. Com. (H)	154	180	26	3
3.	B. Sc. (H) Botany	40	60	20	1
4.	B. Sc. (H) Chemistry	40	50	10	1
5.	B. Sc. (H) Computer Science	60	60	0	1
6.	B. Sc. (H) Electronics	60	60	0	1
7.	B. Sc. (H) Physics	60	60	0	1
8.	B. Sc. (H) Zoology	40	60	20	1
9.	B. Sc. Life Science	40	50	10	1
10.	B. Sc. Physical Science (Chemistry)	40	50	10	1
11.	B. Sc. Physical Science (Computer Science)	40	60	20	1
12.	B. Sc. Mathematical Science	40	60	20	1
13.	B.A. Programme (History Political Science)	40	60	20	1
14.	B.A. Programme (History Economics)	40	60	20	1
15.	B.A. Programme (Economics Political Science)	40	60	20	1
16.	B. Sc. (Hons.) Mathematics (One Additional Section)	78	120	42	2
17.	Bachelor of Management Studies (One Additional Section)	60	120	60	2
	Total	912	1230	318	21

Appendix-2

Introduction of New Courses and Proposed Intake Capacity			
S. No.	Name of Course	Proposed Intake Capacity w.e.f. 2026-27	Number of Section
1	B.A. (Hons.) Economics	60	1
2	B.A. (Hons.) Psychology	60	1
3	B.A. (Hons.) Multimedia and Mass Communication	60	1
4	B.Sc. (Hons.) Artificial Intelligence and Machine Learning	60	1
5	B.Sc. (Hons.) Data Science	60	1
	Total	300	5

Appendix-3

College Development Plan: Requirement of Staff - Teaching				
Teaching Posts - Assistant Professor/Associate Professor/Professor/Principal				
	Existing	Additional	Total	Pay Level
Principal	1	0	1	14
Teachers: Departments/Courses				
Chemistry	14	1	15	10
Physics	14	1	15	10
Electronics	8	1	9	10
Botany	9	3	12	10
Zoology	9	3	12	10
Management Studies	7	1	8	10
Commerce	16	4	20	10
Operation Research	1	1	2	10
Mathematics	13	1	14	10
Computer Science	12	2	14	10
English	8	1	9	10
Hindi	3	1	4	10
Political Science	2	3	5	10
Economics	2	3	5	10
History	2	3	5	10
Sanskrit	1	-	1	10
Physical Education	1	1	2	10
Environmental Studies	2	1	3	10
New Courses/Additional Section				
Bachelor of Management Studies (Additional Section)	0	8	8	10
B. Sc. (Hons.) Mathematics (Additional Section)	0	5	5	10
B.A. (Hons.) Economics (New Course)	0	8	8	10
B.A. (Hons.) Psychology (New Course)	0	8	8	10
B.A. (Hons.) Multimedia and Mass Communication (New Course)	0	8	8	10
B.Sc. (Hons.) Artificial Intelligence and Machine Learning (New Course)	0	8	8	10
B.Sc. (Hons.) Data Science (New Course)	0	8	8	10
Total No. Teachers (Other than Principal)	124	84	208	10

Appendix-4

College Development Plan: Requirement of Staff - Non-Teaching

A. Administration/Accounts/Establishment

Designation	Existing	Additional	Total Proposed	Pay Level	Description
Admin. Officer	1	1	2	10	Admin-1, A/c-1
Section Officer	2	0	2	7	Admin-1, A/c-1
Sr. PA	1	0	1	7	Principal Office
Sr. Assistant	2	1	3	6	Admin-2, A/c-1
Assistant	3	3	6	4	Admin-4, A/c-2
Jr. Assistant	6	8	14	2	Admin:- Estab.-2, Admis/Exam-6, Caretaker-1, IQAC-1, A/c-4
MTS	10	3	13	1	P-1, VP-1, Adm-5, A/c-3, Sports-1, IQAC-1, Guest House-1
Total (A)	25	16	41		

B. Library (8 AM to 8 PM)

Designation	Existing	Additional	Total Proposed	Pay Level
Librarian	1	0	1	10
Professional Assistant (Lib.)	1	0	1	6
Semi Professional Assistant (Lib)	1	0	1	5
Lib. Assistant	1	2	3	4
Lib. Attendant	4	5	9	1
Total (B)	8	7	15	

C. Laboratories Staff

Laboratories	Existing	Additional	Total Proposed	Pay Level
Chemistry	9	2	11	4/1
Physics	8	5	13	5/4/1
Electronics	6	2	8	5/4/1
Botany	4	6	10	4/1
Zoology	4	6	10	4/1
Computer Centre	5	3	8	6/4/1
Commerce Computer Lab,	2	0	2	4/1
Robotics	0	2	2	4/1
Mathematics	0	4	4	4/1
Computer Science	5	9	14	6/4/1
Skill Development Centre	0	4	4	4/1
Language Lab	0	2	2	4/1
Library	0	2	2	4/1
BMS Computer Lab	0	2	2	4/1
Research Centre	0	2	2	4/1
Mass Media	0	4	4	4/1
Total (C)	43	55	98	

D. Other Essential Services	Existing	Additional	Total Proposed	Pay Level	
Placement Officer	0	1	1	10	
Estate Officer	0	1	1	10	
Counselor	0	1	1	10	
Medical Doctor	0	1	1	10	
Staff Nurse	0	1	1	7	
Auditorium	0	3	3	4/1	Technical Assistant-1, MTS-2
Total (D)	0	8	8		

	Existing	Additional	Total Proposed
Grand Total Requirement of Non- Teaching Staff (A+B+C+D)	76	86	162

Outsourced Services	Existing	Additional	Total Proposed	Existing	Additional	Expected Annual Cost (Rs.)
Security	25	5	30	24+1	5+0	1.25 Cr.
Sanitation Area Wise	28	0	28	25+3	0	1.1 Cr.
Horticulture (Gardens)	4	0	4	4	0	0.15 Cr.
PWD Repair and Maintenance						
Civil (Sewerage-Drainage, Stone-Tile, Brick-Plaster-RMC, Painter, Plumbing-seepage, Rainwater Harvesting, Wood work including Doors, Furniture, False Ceiling, curtains)						2.00 Cr
Electrical (Air Conditioning: Central, VRV, Window-Split; UPS; Network and WiFi; Lifts; CCTV; Audio Visual System; Water Pumping; Solar Water Heaters; Water Coolers and RO; STP; Electrical Substation; Electrical Fixtures and fitting)						4.0 Cr.
Hostels (Self Finance)						
Boys	3	0	3	Sr. Assistant/ Manager-1, Jr Assistant-1, MTS-1,		
Girls	3	0	3	Sr. Assistant/ Manager-1, Jr Assistant-1, MTS-1,		
Total	6	0	6			

Appendix-5

Laboratories and Requirement of Non-Teaching Staff							
				Requirement of Non-Teaching Staff			
	Total No. of Labs			STA*/ TA	Lab Assistant	Lab Attendant	Total
Department	Labs	Research	Total	6/5	4	1	← Pay Level
Chemistry	3	1	4		4	7	11
Physics	4		4	1	4	8	13
Electronics	2	1	3	1	3	4	8
Botany	2	2	4		4	6	10
Zoology	2	2	4		4	6	10
Computer Centre	1		1	2	2	4	8
Commerce Computer Lab	1		1		1	1	2
Robotics	1		1		1	1	2
Mathematics Computer Lab	2		2		2	2	4
Computer Science	5	1	6	3	6	5	14
Skill Development Centre	2		2		2	2	4
Language Lab	1		1		1	1	2
Library Computer Lab.	1		1		1	1	2
BMS Computer Lab	1		1		1	1	2
Research Centre		1	1		1	1	2
Mass Media	2		2		2	2	4
Total	30	8	38	7	39	52	98

* STA Computer

Setting – up of 4 New Computer Laboratories of 60 computers each on 6th Floor of the Academic Block

Sr. No.	Description	Qty	Rate (Rs.)	Amount (Rs.)
1.	Desktops	240	90,000	2,16,00,000
2	Furniture- Table, Chairs, Almirah, etc			60,00,000
3	Networking and Electrical fittings			20,00,000
4	Misc			4,00,000
	Total			3,00,00,000

Setting – up of 2 New Mass Media Laboratories on 6th Floor of the Academic Block

Sr.No.	Description	Amount (Rs.)
1.	Audio-Video and Communication Equipments	1,30,00,000
2.	Furniture- Table, Chairs, Almirah, etc	20,00,000
3.	Networking and Electrical fittings	10,00,000
4.	Interior Decoration	35,00,000
5.	Misc	5,00,000
	Total	2,00,00,000